

# WELCOME

Welcome to Premier Cardiology! The physicians and staff here look forward to establishing a healthy medical relationship with you.

## **OFFICE HOURS: 9:00 am to 12:00pm and 2:00pm to 5:00pm**

520 SUPERIOR AVE. SUITE 330, NEWPORT BEACH, CA 92663  
11100 WARNER AVE. SUITE 360, FOUNTAIN VALLEY, CA 92708

### **PRIOR TO YOUR VISIT:**

Please read, complete and bring the enclosed forms, along with your insurance card, with you for your first visit. **If you do not bring the completed information, your appointment may be delayed while you fill the forms out.** If available, please also bring the following:

1. Copies of any medical history and lab work
2. List of your present medications and dosage amount.

### **APPOINTMENT/CANCELLATIONS**

Please call (949) 478-7373, option 2, at least **24 hours** prior to your appointment time to cancel. We appreciate your courtesy in cooperation with our request. **Our office reserves the right to cancel or reschedule appointments due to the doctor's request.**

### **TEST/LABORATORY RESULTS**

You will receive a call from the medical assistant or the doctor with your results in 5-7 days. It IS YOUR RESPONSIBILITY to call for your test/laboratory results if you have not heard from us within 2 weeks.

### **REFERRALS**

It is the patients responsibility to ensure that your referral is sent here prior to your first visit. Please allow us 24 hours to process your referral. Please allow 24 hours before calling the doctor's office you are being referred to.

### **PHARMACY REFILLS**

Please tell your pharmacy to fax your request to Newport Beach: (949) 650-2898 or to Fountain Valley fax (714)434-3975 please allow 24 hours for your prescription to be filled.

### **MESSAGES TO YOUR DOCTOR**

All calls will be answered by the end of the day unless your doctor is out of the office. Please let us know if you are calling with a physical problem that needs immediate medical attention.

### **AFTER HOURS**

A physician is on call after hours and weekends for **emergencies**. Your doctor can be reached by calling the PC office phone number.

**Thank you for choosing Premier Cardiology; we look forward to serving you for your medical care.**